

Mountain Communities VOAD

Meeting Minutes, 2/22/2005

Submitted by Janet Shown 2/22/05

Next Meeting: Tuesday, March 22, 6:30 p.m., MRC Community Room

11030 Kitty Drive, Conifer (303) 838-7552

Agenda Topic: Planning for upcoming community meetings.

In attendance:

- Jack Frank, Disaster Support Volunteers
- Ed Burke, Pinecam.com
- Vicki Kowal, Mountain Resource Center
- Janet Shown, Mountain Resource Center
- Beth Graham, Risen Lord Lutheran Church

Handouts Distributed:

Handouts	From
None	

Agenda Discussion: MCVOAD Past, Present, and Future

The meeting commenced at 6:35 p.m. at Mountain Resource Center with representatives of four organizations present, representing a quorum. A MCVOAD bylaw was amended. Members gave updates on activities and scheduled meetings for MCVOAD resource organizations and neighborhood associations. The meeting adjourned at 7:40p.m.

Decisions:

1. MCVOAD will host the following events:
 - ◆ MCVOAD resource organizational meeting – 10 a.m. – noon on Saturday, April 9th or 23rd (depending on room availability and member schedules) at Mountain Resource Center. The purpose of the meeting will be for member organizations representatives to get to know each other, share resource information and ideas, and further the awareness of MCVOAD activities.
 - ◆ Neighborhood emergency planning meeting (module 5, Cert Lite) – 1 p.m. – 5 p.m. on Saturday, May 7th or May 14th (depending on room availability and member schedules) at Mountain Resource Center. The purpose of the meeting will be for members of local homeowners' and neighborhood associations to learn about MCVOAD and local emergency response operations, and to begin developing neighborhood emergency plans. MCVOAD would like to have representation and presentations at the meeting by the Park and Jefferson County offices of Emergency Mgmt. and Critical Incident Response, Sheriff departments, animal rescue organizations, and local fire departments.
2. The MCVOAD bylaw regarding Steering Committee membership was changed to read as follows:

A. Categories of Membership

1. *Steering Committee Member* – Organizations which meet the following criteria are eligible to be members of the Steering Committee of Mountain Communities VOAD:

- Organizations with voluntary memberships and constituencies, which are not-for-profit, that is, those qualified under the IRS Code as 501(c)3, *or*
- Faith-based organizations, governmental agencies, and private or public entities which provide services or material goods during disasters, *and*
- Which have a policy for commitment of resources to meet the needs of people affected by disaster without discrimination.

The change allows for-profit organizations providing emergency services to participate on the Steering Committee.

Discussion Items:

1. Group members discussed the ideas for the MCVOAD resource membership and neighborhood planning meetings. Beth volunteered to research and contact homeowners' and neighborhood associations in Elk Creek Fire District, and Janet volunteered to do so for Inter-Canyon VFD's service area. Jack and Janet agreed to draft a publicity flyer for the neighborhood planning meeting. Members discussed the need for using the next MCVOAD meeting to plan the upcoming meetings.
2. The Powerpoint presentation that Kevin developed was discussed. Janet volunteered to forward the presentation to MCVOAD members, and Jack volunteered to put the presentation on the MCVOAD site.
3. The location of the CERT Lite curriculum on the Jeffco Emergency Mgmt. site was discussed. Janet will forward the address to MCVOAD members.
4. The need for MCVOAD involvement by local fire departments was discussed. Janet volunteered to present information again at a Fire Chief meeting and to invite the Elk Creek and Inter-Canyon chiefs to present at the Neighborhood Planning meeting.

Information Items:

1. The MCVOAD bylaws have been amended and uploaded to the Yahoogroups site.
2. Two neighborhood associations have expressed interest in the Neighborhood Planning session.
3. The Pleasant Park Neighborhood Association recently had a presentation (essentially, CERT module 1) by Tiim McSherry of the Jeffco Critical Incident department, Jeffco Emergency Animal Rescue, and another representative of the Emergency Management team.

Items to be done by committee members:**New Items:**

1. Beth: Contact Elk Creek Fire District re. local homeowners associations. Publicize event to Mt. View Lakes and Douglas Ranch HOAs as well as other HOAs in Elk Creek fire district.
2. Janet: Contact Inter-Canyon VFD re. local homeowners associations. Publicize event to local HOAs and neighborhood associations within Inter-Canyon's service area.
3. Jack: Develop draft of publicity flyer for Neighborhood Emergency Planning meeting and research community events happening in May. Send info out on MCVOAD yahoogroups email.
4. Janet: Find out about available dates for the community room. Send email to yahoogroups announcing open dates and requesting vote on dates.
5. Members: Watch for email and vote on dates for MCVOAD resource organizational meeting and Neighborhood Emergency Planning meeting.

Items Remaining from Previous Meetings:

1. Janet: Send draft of recruitment ad for voluntary MCVOAD coordinator and marketing coordinator to Ed Burke.
 2. Ed: Invite Park Co. Sheriff Fred Wegner to MCVOAD or ask for email address so he can receive MCVOAD emails.
 3. Janet: Invite Jeffco Sheriff to MCVOAD meetings.
 4. Kevin: Invite Park Co. Emergency Mgr. to MCVOAD when that person is named.
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